

**PATRON'S REQUEST FOR RECONSIDERATION OF MATERIAL
IN THE HAROLD B. LEE LIBRARY**

Author/Producer _____

Title _____

Publisher _____ Year of Publication _____

REQUEST INITIATED BY _____ DATE _____

Telephone _____ E-mail address _____

Street Address _____

City _____ State _____ Zip Code _____

COMPLAINANT REPRESENTS (check one): Self; Organization; Other Group

(Name of Organization) _____

(Identify Other Group) _____

1. Please indicate your objection to the material (be specific).

2. Is there anything positive about this item?

3. Did you read/view/listen to the entire item? If no, which parts did you review?

4. Are you aware of any review or criticism of this material by scholarly/literary sources?

5. Which of the following would you like the library to do about this book?

Limit its use to serious researchers concerned with this topic

Withdraw from the collection entirely

Refer it back to the appropriate library department for re-evaluation

6. In its place, can you suggest another work which might fill the educational goal of this material? _____

(Signature of Complainant)

(Date)

When you have completed this form, please drop it off at the Harold B. Lee Library
Administrative Offices (2060 HBLL).