

**Harold B. Lee Library  
Distributed Learning Services  
2228 HBLL  
Brigham Young University  
Provo, UT 82602**

Dear Colleague,

The intent of this letter is to thank you for extending your services and resources to one of our Independent Study students to complement the services and resources available to him or her through the Harold B. Lee Library. If you wish confirmation of the student's enrollment status with the University, please ask him or her to request a letter from:

BYU Independent Study  
206 Harman Continuing Education Building  
Provo, UT 84602-1514.

Although we expect students to turn to us and to the Lee Library online resources first, we appreciate the value to our students of being able to visit a physical library, the place where they can experience the joy of serendipity as they browse the stacks.

The needs of Independent Study students are served by the Lee Library Distributed Learning Services Librarian, subject librarians and the Access services staff. We strive to maintain a high level of public service and work to ensure that our students can identify, obtain, and evaluate the materials they need to succeed in their coursework.

In addition to providing access to online databases, some of which are full text, the Lee Library enables students to request delivery of books and journal articles if the items are held in our library. Please feel free to visit the library home page to learn more about our services and resources: <http://www.lib.byu.edu/distance.html>

Do not hesitate to contact us if you have questions related to BYU Independent Study courses, programs, and library resources or services. For questions relating to Independent Study courses or programs, go to: <http://ce.byu.edu/is/site/resources/contactus.cfm> and click on the "Ask Independent Study" link.

If you wish to correspond with me personally you may reach me at: [allyson\\_washburn@byu.edu](mailto:allyson_washburn@byu.edu) or call me at 801-422-2675. If you have general questions about the Lee Library email them to: [email\\_reference@byu.edu](mailto:email_reference@byu.edu) or call 801-422-2927.

Sincerely,

Allyson Washburn  
Distributed Learning Services Librarian  
2228 HBLL  
Brigham Young University  
Provo, UT 82602